

**SOUTHERN LEHIGH SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS MEETING**

**High School Board Room**

**January 14, 2013**

**7:30 p.m.**

**Agenda**



IN PURSUIT OF EXCELLENCE

I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF DECEMBER 6, 2012

III. VISITORS

**Business by visitor(s) will be presented for Board consideration as to agenda placement.**

IV. APPROVAL OF CONSENT AGENDA

**Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.**

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

**High School .....Mrs. Christine Siegfried  
Middle School.....Mr. Nathan Davidson  
Intermediate School .....Mrs. Mary Farris  
Elementary Schools.....Mr. Samuel Hafner**

B. *Student Trip Request*

**The Administration recommends approval of the following student trip requests:**

1. ***Southern Lehigh High School Competition Cheerleaders* to participate in the UCA National Cheerleading Competition in Orlando, Florida on February 8, 2013 through February 11, 2013. (V, B-1)**
2. ***Southern Lehigh Speech and Debate Team* to participate in the *Falcon Invitational Tournament* in Fairless Hills, PA on February 1 and 2, 2013; the *Harvard University Invitational* in Boston, MA on February 15 through 18, 2013 and the *Pennsylvania High School Speech League Championships* in Selinsgrove, PA on March 22 and 23, 2013. (V, B-2)**

C. *Keystone Achievement Awards*

**Recognition of achievement received from Pennsylvania Department of Education for Adequate Yearly Progress at the Southern Lehigh Middle School, Joseph P. Liberati Intermediate School, Hopewell Elementary, Liberty Bell Elementary and Lower Milford Elementary School for two consecutive years, 2010-2011 and 2011-2012.**

D. *2013-2014 High School Program of Studies*

**The Administration recommends approval of the proposed changes to the High School Program of Studies booklet for the 2013-2014 school year. (V, D)**

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

\*The Administration recommends approval of the bills to be paid list as of January 14, 2013. (VI, A)

B. *Treasurer's Report and Investment Report*

\*The Administration recommends approval of the Treasurer's Report and Investment Report for the month of November, 2012. (VI, B)

C. *School Property Tax Refunds*

**The Administration requests permission to issue school property tax refunds per attachment. (VI, C)**

D. *Bond Refinancing Discussion*

**There will be a Bond refinancing discussion with Mr. Jeremy Melber, Director of Business Services and Mr. Christopher Gibbons, Concord Public Financial Advisors, Inc. (VI, D)**

VII. SUPPORT SERVICES

VIII. PERSONNEL

A. *Certificated Staff*

1. *Student Teachers*

\*The Administration recommends approval of the following student teacher placements:

Zachary Carson, Music Education, Moravian College, with *Benjamin Becker*, Joseph P. Liberati Intermediate School, from January 15, 2013 to March 1, 2013.

Addison Rymar, Instrumental Music, Moravian College, with *Nancy Beitler*, Southern Lehigh Middle School, from March 11, 2013 to April 26, 2013.

2. *Substitute Teacher*

\*The Administration recommends approval of the following substitute teacher for the 2012-2013 school year: (VIII, A-2)

Caitlin Worrich, Music K-12

3. *Salary Step Adjustment*

\*The Administration recommends approval of a salary step adjustment for the following staff, effective February 1, 2013:

Ian Beitler, Gifted Teacher, Southern Lehigh High School, from Masters +15 to *Masters +30*

Brenton Ditchcreek, Physical Education Teacher, Southern Lehigh High School, from Masters to *Masters +15*

Erika Filbert, Reading Specialist/Read 180 Teacher, Joseph P. Liberati Intermediate School, from Masters to *Masters +15*

Donna Gaugler, Gifted Teacher, Joseph P. Liberati Intermediate School, from Bachelors +15 to *Masters Equivalency*

Michele Krippe, Nurse, Liberty Bell Elementary and Southern Lehigh Middle Schools, Bachelors +30 to *Masters*

Cynthia Romero, Grade 4 and 5 Spanish Immersion Teacher, Joseph P. Liberati School, Bachelors +15 to *Bachelors +30*

Edward Williams, Grade 8 Learning Support Teacher, Southern Leigh Middle School, Bachelors +15 to *Masters*

4. *Retirement*

**The Administration recommends accepting the retirement of the following staff:**

**Dale Beltzner, Grade 6 Math Teacher, Southern Lehigh Intermediate School, effective the end of business day on February 1, 2013. Mr. Beltzner has been a district employee for 17 ½ years.**

5. *Childrearing Leave*

\*The Administration recommends approval of childrearing leave of the following staff:

Tara Collins, Grade 3 Teacher, Liberty Bell Elementary School, effective December 20, 2012 for the remainder of the 2012-2013 school year.

6. *Unpaid Leave*

\*The Administration recommends approval of unpaid leave of the following staff:

Erin Bromfield, Math Teacher, Southern Lehigh High School, on April 1, 2013.

7. *Resignation*

\*The Administration recommends accepting the resignation of the following certificated staff:

Susan Melso, Nurse, Joseph P. Liberati Intermediate School, effective no more than 60 days after January 11, 2013.

B. *Noncertificated Staff*

1. *Substitute Support Staff*

\*The Administration recommends approval of the following substitute support staff for the 2012-2013 school year: (VIII, B-1)

Scott Beck, Substitute Technology Facilitator, an hourly rate of \$17.66

2. *Unpaid Leave*

\*The Administration recommends approval of unpaid leave of the following staff:

Denise Lounsberry, Instructional Assistant (3 hour), Lower Milford Elementary School, on February 5, 2013 through February 8, 2013.

C. *Extra-Compensatory Positions*

1. *SAT Prep Course*

\*The Administration recommends approval of the following staff as SAT Prep Course instructors for the 2012-2013 school year, at an hourly rate of \$40.09:

Justina Viola  
Thomas Wilde

2. *Mentor*

\*The Administration recommends Donna Gaugler as a mentor for *Kari Bennett*, STEM Teacher, Joseph P. Liberati Intermediate School, at a stipend of \$700 (*pro-rated*), effective January 14, 2012.

3. *Activity Advisors*

\*The Administration recommends approval of the following activity advisors for the 2012-2013 school year:

<u>Amy Bausher</u>	Freshman Class Advisor	\$1008
<u>Stephanie Lynn</u> **	HS Yearbook Advisor	\$3380 ( <i>pro-rated</i> )

\*\**Effective October 22, 2012.*

4. *Coach*

\*The Administration recommends approval of the following coach for the 2012-2013 school year: (VIII, C-4)

<u>Brian Boorse</u>	Head Boys Lacrosse	\$5789
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## IX. REPORTS

## A. Committee Reports

The minutes of the December 6, 2012 Lehigh Carbon Community College Board of Trustees meeting are attached, as well as, the link to the December 2012 issue of the President's Desk newsletter. (IX, A)

## B. Superintendent's Report... .. Mrs. Christman (IX, B)

## X. OLD BUSINESS

## XI. NEW BUSINESS

A. Technology Pool Counsel Legal Services Consultation Agreement

**The Administration recommends approval of the agreement with Sweet, Stevens, Katz & Williams, LLP. for technology legal services consultation at a prorated sum of \$2500 for the 2012-2013 school year and then \$5000 annually each subsequent year. (XI, A)**

## XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

## XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

B. Graduate Study Pre-approval

The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIII, B)

## XIV. VISITORS' COMMENTS

## XV. EXECUTIVE SESSION

## XVI. OPEN SESSION

## XVII. ADJOURNMENT